

Hocus Pocus Focus:

Organizational Skills



5 Areas of Executive Functioning

- Organizing
- Prioritizing
- Shift/Thinking Flexibility
- Accessing Working Memory
- Self-Monitoring/Self-Regulation



Organizing

The ability to create and maintain systems to keep track of information or material

3 Basic Organizational Styles:

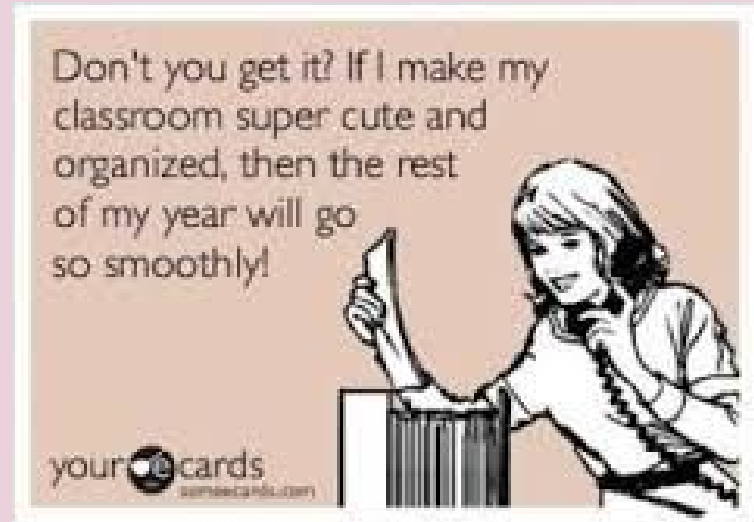
- Visual
- Spatial/Cozy
- Chronological/Sequential



It's important to figure out which style the child has so we pick the right accommodations.

Accommodations

- Teaching routine and expectations
- Visual organizers (reminders, checklists, homework planners)
- Graphic organizers (for note taking, learning new concepts, planning)
- Long-term assignment planners
- Backpack checker
- Notebook checks
- Desk checks
- Materials boxes
- Folders, binders
- Visual timers



Interventions

- Notebook Doctor
- Desk “Angel” Reward System
- Wish list
- Category Word Game
- Sorting (give jobs that involve pre-planning, list making, etc.)



Check the blog for graphic organizers, these activities, and the handouts from today